

## July 26, 2021, Area Service Committee of Chinook NA

Opened the meeting with a moment of silence followed by the service prayer at 6:33pm

Zoom ID: 837-994-8457

### Introduction and group reports

- Dave G, GSR, Fresh Start
  - Attendance is steadily increasing from recovery houses (Sunrise especially)
  - Averaging 15-20
  - Consideration about adding a mid-week meeting
  - [No contribution to area](#)
- Pete W, GSR, night vision
  - Average attend 30
  - Strong fellowship
  - New members coming regularly
  - Masks are optional, but contact tracing is still mandatory
- Les G, GSR ALT, Path
  - Currently looking for GSR
  - Attendance is averaging 12-13, increased
  - [Contribution to area, around \\$165](#)
- Dan D, GSR, MIR
  - Averaging 15 attendance
  - Seeing newcomers
  - Masks still mandatory
  - [No contribution to area](#)
- Troy, GSR, Recovery in Process, and PR representative
  - Meet Tuesday nights, in Airdrie
  - Meeting is going well, support from Calgary groups
  - [No contribution but hoping for it next month](#)
- Miranda, GSR, Beltline
  - Moved locations at the beginning of July, in St. Giles Presbyterian
  - Attendance has dropped greatly since the move, unsure of why (unaware of changes? Location?)
  - Averaging 10-15 (used to be double)
  - Hosting BBQ at 5:30-7:30
  - [Contribution to area for \\$500](#)
  - Masks are mandatory, as per the request of the church
- Ninar, GSR ALT, Beltline
  - Meeting lists seem inconsistent, on the website shows under the meeting list; however, in google, the first document that shows up is incorrect
- Kyle, GSR, Life Happens
  - Now doing live meetings, as well as zoom (not hybrid, but the exact same time, exact same day)

- Attendance for live is fairly low
    - Attendance for zoom meeting has dropped
  - Starting to collect 7<sup>th</sup> during live meetings
  - Hopefully restructuring and reorganizing the structure, to keep the ball rolling
- Kalle, GSR, Free to be
  - Online
  - Attendance is still high, around 30
  - Date TBD – Theresa 7 years
- Tanya, GSR, Serenity Sunday
  - Averaging attendance is 10-15, a little bit slower
  - Treatment centres are coming back, and online
  - Looking for more active group members for service
  - No contribution this month
- Laura P, GSR ALT, Fresh start
  - August 1 – Brian 7 years
  - August 8 – Cuong 1 year
- Pat L, Regional Delegate ALT
- Ron, Area Literature Chair
- Joel D, Area Literature Vice-Chair
- John, H&I Chair
- Gina, RSM
- Bill, ASC Vice Chair, GSR Sowing the Seed

#### **Approval of Previous Minutes:**

- Laura makes a motion to approve minutes
- Some issues with receiving the meeting minutes

#### **Admin Reports:**

- ASC Chair:
  - Not present/No report
- Vice-Chair:
  - Attended all meetings except regional meeting
    - Will attend meetings if needed
- Secretary:
  - Apologized that it was sent through PR
- **Treasurer:**
  - **Open position**, as Joel D is current standing in
  - Sent out July 26
- RCM:
  - Seems to be misinformation, or lacking information, that needs to be discussed to have clarity to ensure RCM knows what to take back to the regional level
  - Pat will assist with questions for the report
  - Would like clarity:

- Area admin body answers to the GSR's, who answers to the group
- Proposals didn't appear that it was coming from PR, rather it was from groups and seconded by the ASC
  - Bill: Proposals came from PR committee to the area and then intended to go Region
    - Gina: where were the proposals sent in the minutes?
    - Bill: no changes made to the proposals, where can we support you, Gina?
    - Gina: proposals were not rejected; proposals were put on hold but the other 7 RCM's. Still need phone lines; some areas are missing the phone lines to support addicts needing information.
      - BMLT: Basic Meeting List Toolbox (electronic)
  - Gina: GSR's, have you downloaded the BMLT app?
    - Troy has
  - Situation: Area put 2 proposals for BMLT and YAP
    - Why was a phone line put in when there was a proposal for a YAP
  - Pat, Regional Delegate ALT:
    - Discussed proposals:
      - BMLT, need more info in order to move here fully, as some areas don't have ability to move info here
      - YAP: want more clarification for costs, and once those are answered, RCM's will consider moving forward. Need clarification on how this will come together, so all 7 areas can utilize this
- Questions:
  - Ron: Area PR would really like to be involved in the decision making, so we can understand what Region is doing.
    - Pat: appreciative of the support being offered. PR Chair is wanting help outside the Regional table. Wanting PR committee at the region, with areas involved so that these decisions can be done faster.
      - Ninar: is does it specifically have to be the PR Chair of the Area, who sits on this committee, or open to everyone?
        - Pat: it would be open to anyone
    - *Chris B, GSR, Just for Today, joined the meeting at 7:17pm*
    - Region stopped discussing YAP, and started discussing using a whole new phone system, which felt like it was being ignored
      - Pat: clarified that it was set aside, due to the lack of information and that an area doesn't have a phone line or connection to the meetings. Phone line: connects you to the area that you are in, with the information for that area
    - Ron: is Region going to implement the phone line before Area PR committee will have their meeting?
      - Pat: likely won't be that quickly, unless all the information is collected

- Ron: PR Committee wanted input for this
      - Pat: Regional meeting Sept 18-19
        - The next Regional meeting is September 18th and 19th in Lloydminster, AB. It is in person, however there will be access via zoom, as the meeting is hybrid
    - Troy: Thank you Gina for your Service! As GSR, had misunderstanding and feels there is more clarification. Where did the discussion/proposal for phone lines arise?
      - Gina: brought up by the area that doesn't have a phone line and feels they need a phone line first. Chinook would be a good resource for areas that are struggling (beyond just the phone line). **PR Chair for Region is needing support.**
      - Summary: concern of the Chinook Area GSR's, that the Region had set aside the proposal and brought discussion and proposal forward regarding a phone-line that wasn't clear; clarified how this came up. Members of the PR committee are willing to be of service and support PR region.
  - Convention:
    - **Looking for convention chair**
    - *Chad, AL-SASK Chair, joined the meeting at 7:27*
    - Northern Lights area has been reached out to in order taking this on
      - Seems the Northern Lights is interested, waiting more information
      - Summary: Region is looking to partner with an Area to host the AL-SASK convention (to commit by Sept), looking to put together a committee to hold this in 2021.
      - Walt, GSR, Swinging into Recovery: do GSR's want to have a meeting separate to area to see if we want to take on the convention?
        - Chad: see if you can and are willing to, as Northern Lights is still on the table; just wanting to put it on the table as to whether this is something Chinook Area would want to take on.
  - Thank you to Region Members Pat and Chad for attending this Chinook Area meeting for clarification
- **RCM ALT:**
  - **Open position**

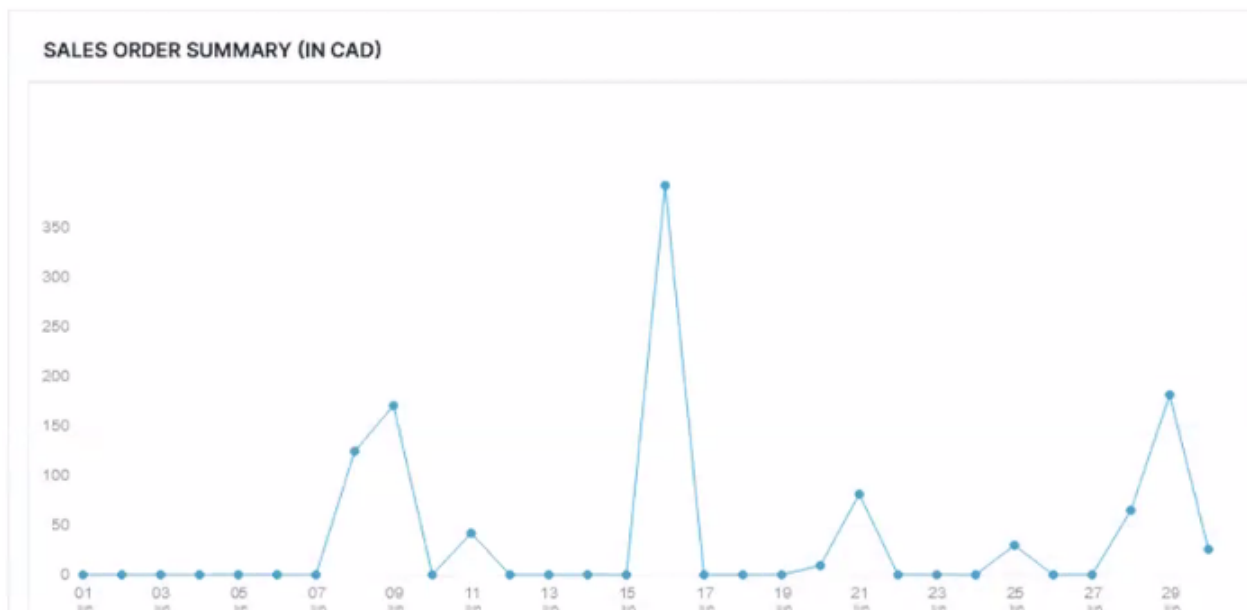
-----Break: 7:34-7:40-----

- Walt, GSR, Swinging into Recovery
  - Attendance is steadily starting to group
  - Average attendance is 20-30 people
  - Increase in home group members
  - Increase in newcomers, and continuing to come
  - **No contribution to area at this time**
    - Reached prudent reserve, and will be contributing moving forward

- Chris, GSR, Just for Today
  - Attendance is growing
  - Healthy attendance every week, lower attendance is 8-12
  - Still have 30-person capacity limit, as per the church
    - Waiting for the church to decide if they can remove mask mandate and have coffee, once active cases reach 10 for every 100,000 living in Calgary
  - Contribution to area is \$20
  - Literature is replenished
  - Prudent reserve is reached

### Subcommittee reports

- Ron, Literature committee:
  - Proposal to change policies and procedures, waiting discussion
  - Going to implement issue discussion topics regarding the chinookna.org
    - At the next meeting, Wednesday, August 4, 5:30pm, will discuss issues topics
  - Literature committee is setup to sell to groups, not individuals, so encourage people to go to meetings to go to groups
  - Joel:
    - Literature is stocked up
    - Zoho inventory is the system, which is going well, and provides sales order summary



- Activities committee:
  - As reported
- John, H&I committee:
  - Occurred on July 7<sup>th</sup> with record attendance
    - Dream centre, every Monday

- Sunrise, bi-weekly on Thursday
    - Sandstone, 3<sup>rd</sup> Friday of the month
    - AARC, every 2<sup>nd</sup> Monday
  - Walt, panel chair for AARC and nominated as Vice-Chair and will be determine next meeting
  - Joel H. sitting
- Troy, PR Committee:
  - Open position: vice-chair
  - Bus ads have been going well
    - Leveraging Pattison for additional space as digital ads
  - Poster drive was done in July, and another will be planned in August
  - Ninar elected for Social Media Coordinator, for a bigger social media presence
- Outreach committee:
  - As reported

#### **Old business:**

- ***\*\*Proposal 4: To meet in person in Lloydminster on September 11 & 12, 2021***
  - The next Regional meeting is September 18th and 19th in Lloydminster, AB. It is in person, however there will be access via zoom, as the meeting is hybrid
  - Not a proposal, but rather a date
- ***\*\*Proposal 5: To have Region Service Committee Phonenumber switched to an automated system that redirects calls to the required areas.***
  - Region wants to go ahead with this phone line, as two proposals can be on the table at the same time at Region
  - Walt, wants to know if this is an automated system and has asked for more clarification in May
    - Gina: agrees with Walt that more clarity was required. Does Region need this information before the next meeting?
    - Dave: reference to the fact that an automated system would be present for each region. In May, had discussed this interface is not ideal for a struggling addict who would then have to listen to the system before being able to speak with someone.
    - Troy: PR is wanting a YAP system, as it seems convoluted to research a new phone system, then research YAP, then implement it
    - Ron: YAP can accommodate the previous discussion of areas with no phone line. Concerned with the decision-making process, as it may be better to have a committee discuss and decide this.
    - Chad: the idea behind a PR committee, is to create a committee to take on these projects; however, in the meantime, IVR is a quick and affordable fix, until a committee can come together to make these decisions.
    - Walt: doesn't seem that an automated system (IVR) is conducive to supporting addicts who are struggling
      - Bill: clarification, in Gina's report: regions phone line at \$2,300 a year, answered less than 10 calls a month

- Chad: clarified this past month has seen upwards of 20 calls
    - Pat: wants to reiterate what Chad said. IVR is an automated system, and given the costs, made sense and gives access to all areas, regardless of if they have phone lines.
    - Ninar: seems to be repeating the conversations
    - Ron: suggests to table this for next meeting once we have more clarification, as there appears to be confusion surrounding this
    - Kyle: clarification, what is YAP?
      - YAP:
    - Walt: can we make a group-consensus decision regarding the IVR? There are systems that would be better conducive for struggling addicts to reach out to individual people
    - Chris: supports IVR as while yes, the menu is automated, it still gets to a person in the end, as we need a system to be as effectively as possible and soon, as well as a cost saving
    - Pete: What is the cost of IVR? Based on cost, and value, supports this decision
      - approximately \$30/month
  - **Decision: The Chinook Area Supports this proposal**
- Issue discussion topics:
  - Gina: clarity for attending in person as RCM, for the Regional meeting in Sept
    - Bill: will be reimbursed for attending, with receipts
  - Laura: did not receive treasurer reports, and it's an important part of the area.
    - Appears not a lot of people received this; report was pulled up for clarification
  - Troy: Admin committee stated that a policies and procedures (PnP) that is 2 years dated, as the changes made don't appear to be on, and suggests no changes be made until a proper document is updated. Would like to see a committee made to update the PnP.
    - Make a motion that an ad-hoc committee captures the previous minutes from Jan 2019 to July 2021 to ensure this is completed
      - Bill, vice-chair, strikes an ad-hoc committee, **who will be responsible to find the most recent and approved PnP document, and report back to next ASC meeting.** That ad-hoc committee will then continue to capture minutes and make edits.
      - Troy volunteered to join the committee, named Policies and Procedures Ad-Hoc Committee
        - Bill: nominated Troy as Chair
          - Troy accepted
            - Other members: Bill, Les, Dave G, Chris B, Ninar and Bill to help support Troy to find the electronic minutes
              - Share email addresses with Troy to set-up first meeting for the ad-hoc committee

- Previous issues discussion topic surrounds the policy: at the end of area service committee, treasurer will contribute everything over the prudent reserve to the region.
  - Policy change to: before the area service committee, treasurer will contribute everything over the prudent reserve to the region.
    - **Tabled by the chair to be brought as old discussion item until the ad-hoc Policies and Procedures committee has completed a new PnP**
- **Proposal: suspend all policy changes until there is an approved and updated Procedures and Policies as per the Ad-Hoc committee**
  - If a GSR has a proposal to make a policy change, it will then be read into the minutes and table it, until the Policies and Procedures document is completed
- **Tabled proposals:**
  - **Proposal #1: The Literature Committee proposes to change the Area P&P to read that the Literature Chairperson term be 1 year instead of the current term of 2 years with the Chairperson elected at each AGM. Intent is to make the position more attractive and to allow the Vice-chair to step into the position rather than making the commitment of 2 years vice-chair and then 2 years Chair**
    - This proposal might be as simple as removing the line “Literature Committee Chair: 2 years in section 4.1.8
  - **Proposal #2: The Literature Committee proposes that we replace the ASC Policy and Procedures document section 5.3 at sub-section 5.3.7 to ensure proper management of the bank balance and inventory stock, as follows: 5.3.7: The literature committee inventory valuation and bank balance limit shall not exceed \$17,000 by the November AGM/ASC meeting. Any excess cash or inventory valuation above \$17,000 shall be handed off to the ASC Treasurer at this time to keep the Inventory and Bank Balance under the maximum \$17,000 total valuation. The Literature Bank balance should not fall below \$2500 during this handover to the ASC as a rule. Intent: Keeping our bank balance at a minimum of \$2500 ensures that the ordering of literature stock in a prudent and timely matter is not affected by not having enough free cash available and is not adversely affected by swings in CAD to USD exchange rates or shipping cost changes from our vendors.**

**New business:**

- None

**Nominations:**

- **Treasurer: take back to home group**
- **Convention Chair: take back to home group**
- **RCM ALT: take back to home group**
- Secretary:
  - Ninar previously nominated, and accepted as interim secretary until November’s AGM
    - Questions:
      - How long have you been clean?



- 1 year, 3 months, 3 days
- Do you have an NA sponsor?
  - Yes
- Do you have an NA homegroup that you attend regularly?
  - Yes
- Do you work the 12 steps of NA as part of your recovery?
  - Yes
- Do you have a working knowledge of the NA Traditions and Concepts?
  - I've never done a set of NA traditions; however, I do believe I have a working knowledge of them and always ask for clarification where I feel I need it
- What special skills and / or experience can you bring to this position?
  - Work experience, degree, volunteer experience (previous roles as chair and vice-chair, board member positions)
- Why do you want this position of service?
  - To help in anyway I can and to support the fellowship where it is needing help
- Do you have the time and the resources to fulfill this position?
  - Given the time commitment, as per conversations with the Chair, I do believe that I have that, as well as the technical skills
- Have you ever not fulfilled and/or been asked to step down from a service position?
  - No
- Are you familiar with all the role and duties of the position you are being nominated for?
  - I do believe so, yes
- Can you commit to the time frame expected for this position?
  - Yes, until November 2021
- Are you standing in any other service position at this time?
  - Yes, GSR Alt of home group and social media coordinator for PR Committee
- Have you ever misappropriated or stolen NA funds?
  - No, never
- Are you comfortable dealing with NA Funds?
  - Yes
- Have you had experience preparing a financial report?
  - Yes, little experience, but through school and other volunteer positions, I've had some
- Ninar to stand until the next AGM, in November

**Announcements:**

- Ron, reminder for the groups to submit birthdays into the newsletters

- Pete, Prince Albert Area is hosting a convention for Thanksgiving Long Weekend in October, and they are looking for support
- Bill, Sowing the seed, Birthdays,
  - August 4, Nicole taking 1 year
  - August 8, Ray B is taking 20 years
  - Sept 1, Michael F is taking 1 year
- Laura, coffee is brought in for the birthday meetings
- Walt, Melissa M is taking 1 year at Night Vision on Saturday, July 31
- The next regional meeting is September 18th and 19th in Lloydminster, AB. It is in person, however there will be access via zoom, as the meeting is hybrid. Link TBD

-----*Meeting closed with serenity prayer: 9:06pm*-----